Dear Eagle Candidate,

You must request a letter of reference from each person listed in requirement #2 of your Eagle Scout Rank Application. Making such a request is best done as part of a personal conversation where questions can be answered. Each individual who agrees should be given a copy of the instruction letter for Reference Writers and a blank response letter.

Completed letters are confidential and they cannot be returned to you. Each Reference Writer must mail or deliver his/her completed letter in a sealed envelope to the adult leader responsible for advancement in your unit. It is strongly recommended that you provide each Reference Writer with a pre-addressed stamped envelope that includes the writer’s name on the back for this purpose. You should ask your Unit Leader for the name and address information to be written on the envelope’s front. The letters should NOT be mailed to you! Below is an example of how your envelopes should be addressed.

Yours in Scouting,
Garden State Council BSA Advancement Committee

[Scout Name]’s Board Of Review
c/o [Leader’s Name, Unit #]
[Leader’s Address]
[City, State Zip Code]

[Reference Writer’s Name]
Dear Eagle Scout Letter of Reference Writer:

An Eagle Scout candidate must demonstrate that he lives by the principles of the Scout Oath and Law in his daily life. In this regard, the candidate has indicated that you know him personally, and that you would be willing to provide a letter of reference on his behalf.

The enclosed form is provided for your convenience. Please note that the contents of the letter will NOT be shown to or discussed with the candidate, nor with anyone not a member of the Eagle Scout Board of Review. This letter of reference should be based upon your personal interaction with the Eagle Scout candidate and should take into consideration your observance of how he exemplifies the points listed below in the Scout Oath and the Scout Law. If you need more space than is provided on this sheet, you may attach additional pages. The letter must not be given to the Scout. Please mail your letter in the pre-addressed envelope provided to you by the Scout.

Thank you for taking the time to write this letter.

Yours in Scouting,
Garden State Council BSA Advancement Committee

The Scout Oath:
On my Honor, I will do my best. To do my duty to God and my country and to obey the Scout Law; To help other people at all times; To keep myself physically strong, mentally awake, and morally straight.

The Scout Law: (A Scout is....)

TRUSTWORTHY A Scout tells the truth. He keeps his promises. Honesty is a part of his code of conduct. People can always depend on him.

LOYAL A Scout is true to his family, friends, Scout leaders, school, nation, and world community.

HELPFUL A Scout is concerned about other people. He willingly volunteers to help others without expecting payment or reward.

FRIENDLY A Scout is a friend to all. He is a brother to other Scouts. He seeks to understand others. He respects those with ideas and customs that are different from his own.

COURTEOUS A Scout is polite to everyone regardless of age or position. He knows that good manners make it easier for people to get along together.

KIND A Scout understands there is strength in being gentle. He treats others as he wants to be treated. He does not harm or kill anything without reason.

OBEDIENT A Scout follows the rules of his family school, and troop. He obeys the laws of his community and country. If he thinks these rules and laws are unfair, he tries to have them changed in an orderly manner rather than disobey them.

CHEERFUL A Scout looks for the bright side of life. He cheerfully does tasks that come his way. He tries to make others happy.

THRIFTY A Scout works to pay his way and to help others. He saves for the future. He protects and conserves natural resources. He carefully uses time and property.

BRAVE A Scout can face danger even if he is afraid. He has the courage to stand for what he thinks is right even if others laugh at him or threaten him.

CLEAN A Scout keeps his body and mind fit and clean. He goes around with those who believe in living by these same ideals. He helps keep his home and community clean.

REVERENT A Scout is reverent toward God. He is faithful in his religious duties. He respects the beliefs of others.

June 2015
Garden State Council Eagle Scout Letter of Reference

Eagle Candidate’s Name: ________________________________________________

Length of time you have known the candidate: ____________________________

Relationship to candidate: ☐ Parent/Guardian ☐ Religious ☐ Educational ☐ Employer ☐ Other

Dear Eagle Scout Board of Review:

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

☐ See additional attached pages

_____________________________________________  _______________________________________________
Name                                                                                     Date

_____________________________________________  _______________________________________________
Signature                                                                                  Telephone

June 2015